



Tantia University

SRI GANGANAGAR (RAJASTHAN)

(Established by State Govt. Act 32 of 2013 & U/S 2 (f) of UGC Act. 1956)

Ref. No.

Date 09/09/2020

CIRCULAR

This is to inform you that the meeting for Internal Complaints Committee (ICC) for the Prevention and Prohibition of Sexual Harassment will be convened.

Date: 14-9-2020

Time: 2:30 PM

Venue: University Conference Hall

Your attendance and involvement in this meeting are essential to the ICC's smooth operation and to maintaining our pledge to provide a harassment-free work and learning environment.

Agenda of the Meeting

1. To review the functioning of the Committee.
2. To discuss about the key responsibilities of the ICC for the year 2020-21.

Per
Convener

Copy to:

1. P.S to the Hon'ble Chairperson / Hon'ble Vice-Chairperson
2. P.S to the Hon'ble President
3. P.S to the Hon'ble Executive Director
4. P.A to Registrar
5. All the Deans/Principals of Constituent Faculties/ Colleges of TU
6. Committee Members.....
7. Guard File

Per
Convener

Hanumangarh Road, Near RIICO Bus Stand, SRI GANGANAGAR – 335002

Mob.: 94140-93505, 94140-93196 Ph. : 0154-3494130

Website: www.tantiauniversity.com

E-Mail : registrar@tantiauniversity.com



MINUTES OF THE MEETING

The meeting of the internal complaint committee was held on 14-9-2020 at 02:00 PM at University Conference Hall. All the members of the Internal Complaint Committee attended the meeting and had detailed discussions on the activities to be carried out for the academic year 2020-2021 particularly with on line mode of teaching learning and Communication with students and fellow colleagues.

The following are the recommendations of the Committee:

The Internal Complaint Committee discussed about the key responsibilities of the ICC

S.No.	Category	Name	Affiliation	Signature
1	Convener	Dr. Rekha soni	Vice principal, Faculty of Education	
2	Member	Dr. Jyoti Arora	Faculty of Nursing	
3	Member	Dr. Anupriya	Faculty of Homoeopathy	
4	Member	Dr. Ruchi Biswas	Faculty of Homoeopathy	
5	Member	Ms. Sandeep kaur	Faculty of Law	
6	Member	Mrs. Suman	Non-Teaching	
7	Member	Ms. Anita Choudhary	Warden Girls Hostel	
8	Member	Anupama Educational and welfare Trust	NGO , Karnpur	
9	Member	Ms. Punam	Ayurveda Students	

The following Agenda points were discussed in the meeting

- Be thoroughly prepared
- Know the Act, Policy and/or relevant Service Rules
- Gather and record all relevant information
- Determine the main issues in the complaint
- Ensure parties are made aware of the process and their rights/responsibilities within it
- Analyze information gathered
- Prepare the report with findings/recommendations



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1. To create an awareness about, Vishaka Guidelines, applicable Service Rules, relevant laws and an understanding of workplace sexual harassment and related issues.
2. Easy redressal platform.
3. To dedicate a week (gender equality week) / to conduct events like photography, essay writing, poems, short film etc. after the admission of first year students.
4. The Handbook on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development and the composition of the Internal Complaints Committee of Tantia University must be uploaded on website.
5. Webinar on "Prevention of Sexual Harassment in cyberspace" awareness and handling of cyber stalking and cyber bullying is being arranged with the resource person from Faculty of law, Tantia University.

A vote of gratitude was taken at the conclusion of the meeting to the chair and the members for their insightful suggestions and guidelines for each item on the agenda.


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Date.....18/12/2020

ANNUAL REPORT 2020-21

The Internal Complaint Committee functions as per the provision of Sexual Harassment of Women at the workplace (Prevention, Prohibition and Redressal) Act 2016.

S.No.	Category	Name	Affiliation
1	Convener	Dr. Rekha soni	Vice principal, Faculty of Education
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3	Member	Dr. Anupriya	Faculty of Homoeopathy
4	Member	Dr. Ruchi Biswas	Faculty of Homoeopathy
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8	Member	Anupama Educational and welfare Trust	NGO , Karanpur
9	Member	Ms. Punam	Ayurveda Students

Complaint Redressal

No. of Complaints received	No. of Complaints disposed off	No. of Complaints Pending	Action Taken
NIL	NIL	NIL	NIL


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