



Tantia University

SRI GANGANAGAR (RAJASTHAN)

(Established by State Govt. Act 32 of 2013 & U/S 2 (f) of UGC Act. 1956)

Ref. No.

Date: 17/11/2022

CIRCULAR

This is to inform you that the meeting for Internal Complaints Committee (ICC) for the Prevention and Prohibition of Sexual Harassment will be convened.

Date: 23-11-2022

Time: 2:30 PM

Venue: University Conference Hall

Your attendance and involvement in this meeting are essential to the ICC's smooth operation and to maintaining our pledge to provide a harassment-free work and learning environment.


Agenda of the Meeting

- Updates on the committee activities
- Any other relevant subject at the time of the meeting
- Report on cases registered.


Convener

Copy to:

1. P.S to the Hon'ble Chairperson / Hon'ble Vice-Chairperson
2. P.S to the Hon'ble President
3. P.S to the Hon'ble Executive Director
4. P.A to Registrar
5. All the Deans/Principals of Constituent Faculties/ Colleges of TU
6. Committee Members.....
7. Guard File


Convener

Hanumangarh Road, Near RIICO Bus Stand, SRI GANGANAGAR – 335002

Mob.: 94140-93505, 94140-93196 Ph. : 0154-3494130

Website: www.tantiauniversity.com

E-Mail : registrar@tantiauniversity.com



Minutes of Meeting

Meeting of the Internal Complaints Committee (ICC) was convened by Tanita University, Sri Ganganagar on 23-11-2022 under the Sexual Harassment Cell. The agenda for the meeting had been distributed to all members in advance for discussion

S.No.	Category	Name	Affiliation	Signature
1	Convener	Dr. Rekha soni	Vice principal, Faculty of Education	
2	Member	Dr. Jyoti Arora	Faculty of Nursing	
3	Member	Dr. Anupriya	Faculty of Homoeopathy	
4	Member	Dr. Ruchi Biswas	Faculty of Homoeopathy	
5	Member	Ms. Sandeep kaur	Faculty of Law	
6	Member	Mrs. Suman	Non-Teaching	
7	Member	Ms. Anita Choudhary	Warden Girls Hostel	
8	Member	Dr. Rekha Juneja	Faculty of Homoeopathy	
9	Member	Ms. Punam	Ayurveda Students	

The following Agenda points were discussed in the meeting

1. The roles and responsibilities of each committee member were discussed and revised
2. Confidentiality must be maintained in case of any issue arises.
3. An expert session was conducted in last year, looking into the interests and needs of the students a training session – workshop on self –defence can be planned under ICC.
4. The committee has not received any complaints on sexual harassment.

After discussing the above points, the meeting was concluded.

Convener



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Date...12/05/2023...

ANNUAL REPORT 2022-23

The Internal Complaint Committee functions as per the provision of Sexual Harassment of Women at the workplace (Prevention, Prohibition and Redressal) Act 2016.

S.No.	Category	Name	Affiliation
1	Convener	Dr. Rekha soni	Vice principal, Faculty of Education
2	Member	Dr. Jyoti Arora	Faculty of Nursing
3	Member	Dr. Anupriya	Faculty of Homoeopathy
4	Member	Dr. Ruchi Biswas	Faculty of Homoeopathy
5	Member	Ms. Sandeep kaur	Faculty of Law
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8	Member	Dr. Rekha Juneja	Faculty of Homoeopathy
9	Member	Ms. Punam	Ayurveda Students

Complaint Redressal

No. of Complaints received	No. of Complaints disposed off	No. of Complaints Pending	Action Taken
NIL	NIL	NIL	NIL


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Date.....

The Grievance Redressal Committee (GRC) addresses the prevention of unfair practices, complaints of all students, Women, Minorities and Differently able, fees, scholarship issues, victimization, sexual harassment, and other matters and to provide a mechanism to innocent students, parents, staff and other the stakeholders for redressal of their grievances. The aggrieved students, their parents, staff and the other stakeholders shall approach the concerned Head of the department/Section with the grievance/s and if not resolved, to the GRC for the redressal of their grievances.

Procedure for sending a complaint to GRC

The aggrieved student/ person shall fill in the Grievance online by email with necessary attachments of facts and/or documents or physically by Grievance to the office with the documents drop in the complaint /suggestion box available in the administrative block or submit to the office of the Principal, in order to put forth the matter to the committee concerned in order to resolve the issue.

Grievance Submission System

ONLINE MECHANISM

Online Web portal is exclusively available for Student and Faculty and alumni to register their grievance and also by e mail.

OFFLINE MECHANISM

The grievance can be submitted offline through a written application to the concerned/ appropriate authority, or it can be submitted in the Suggestion/ Grievance Box placed at various locations in the campus. The grievances/suggestion boxes are periodically checked to act upon the same if there is any request/concern from the student community/ staff visitors.



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