



# Tantia University

SRI GANGANAGAR (RAJASTHAN)

(Established by State Govt. Act 32 of 2013 & U/S 2 (f) of UGC Act. 1956)

Ref. No.

Date: 12/12/22

## IQAC MEETING CIRCULAR

This is to inform all the members of the University IQAC committee that a 17<sup>th</sup> meeting will be scheduled on Date 15-12-2022 at 10:00 am to discuss the following points.

Your presence and active participation in this meeting are crucial as we strive to maintain and enhance the quality of education and services provided by our University. Please come prepared to contribute your insights and suggestions for the continuous improvement of our university.

**Date:** 15-12-2022  
**Venue:** Conference Room  
**Time:** 10:00 am onwards

### Meeting Agenda: -

The agenda of meeting will be as follows:

1. Approval of the Minutes of Previous Meeting No 16 & ATR
2. To discuss about Library as learning resource
3. Discuss on IT infrastructure
4. To review actions to be taken on stakeholders feedback
5. Discuss about Maintenance of campus infrastructure
6. To conduct FDP on NEP
7. To discuss about anti ragging cell

### Copy to:

1. P.S to the Hon'ble Chairperson / Vice-Chairperson
2. P.S to the Hon'ble President
3. P.S to the Hon'ble Executive Director
4. P.A to the Registrar, TU
5. All the Deans/Principals of Constituent Faculties/ Colleges of TU
6. Committee Members.....
7. Guard File

Director (IQAC)

Director (IQAC)

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Ref. No.

Date: 15-12-2022

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting

#### Meeting – 17<sup>th</sup>

The 17<sup>th</sup> meeting of IQAC was held on 15-12-2022 at 10:00 A.M. in University conference room.

The following members were present.

Sr. No	Name	Affiliation	Position	Signature
1.	Prof. (Dr.) M.M. Saxena	President	Chairperson	
2.	Sh. K.S. Sukhdev	Executive Director	Member : Management	
3.	Dr. Madhu Singhal	Dean, Medical Science	Member : Teacher	
4.	Dr. R.P.S. Baghel	Dean, Veterinary Science	Member : Teacher	
5.	Dr. Charanjeet Singh	Dean ,Faculty of Homoeopathic	Member : Teacher	
6.	Dr. Ajay Sharma	Dean, Faculty of Ayurveda	Member : Teacher	
7.	Dr. Mukesh Goyal	Dean , Physiotherapy	Member : Teacher	
8.	Dr. Saurbh Garg	Dean ,Faculty of Law	Member : Teacher	
9.	Dr. Ashok Kumar Yadav	Dean, Faculty of Nursing	Member : Teacher	
10.	Dr. U.S Shekhawat	Dean, Faculty of Agriculture	Member : Teacher	
11.	Dr. Surjeet Kaswan	Dean, Faculty of Physical Education	Member : Teacher	
12.	Dr. Subhash Upadhyay	Principal, Faculty of Ayurveda	Member : Teacher	

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Date.....

13.	Dr. P.K Chakraborty	Vice. Principal, Homoeopathy	Member : Teacher	
14.	Dr. Rekha Soni	Vice. Principal, Education	Member : Teacher	
15.	Dr. Vishal Chhabra	Dean ,Faculty of Comm. and Mgmt.	Member : Teacher	
16.	Dr. Vinod Kumar Sharma	Registrar	Member : Adm. Officer	
17.	Mr. Rakesh Verma	Deputy Registrar	Member : Adm. Officer	
18.	Dr. Anil Kumar	Deputy Registrar	Member : Adm. Officer	
19.	Mr. Tushar Bhatia	Alumini	Member : Alumni	
20.	Dr. G.M Mathur	Ret. Scientist, ARS, SGNR	Member : Local Society	
21.	Prof. Devender Mohan	Pro- Chancellor, IASE, Sardarshahar	Member : Employer	
22.	Mr. Nishit Aggarwal	Industrialist	Member : Industrialist	
23.	Dr. Parveen Sharma	Director (Academic)	Member : Stakeholder	
24.	Dr. Ashwani Gogia	Director (Gen.Adm)	Member : Stakeholder	
25.	Dr. Rajender Godara	Dean Faculty of Education	Coordinator/Director	

Director (IQAC)

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Date..15/12/2022

## Minutes of IQAC

The meeting started on a welcome note by IQAC Director, Dr. Rajender Kumar Godara followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Director proposed to conduct the IQAC meeting Three times in an academic year.

The Chairperson Prof. (Dr.) M.M. Saxena requested all the members for open house discussion on academic excellence.

### In the meeting the followings issues were discussed and resolved:

#### 1. To confirm the minutes of the IQAC meeting No. 16 held on 09-05-2022

**Resolution-**The minutes of the meeting No.16 was read by the IQAC Coordinator. The Action Taken Report was also submitted by the Coordinator. The Chairperson welcomed the gathering.

To discuss about Library as learning resource

#### 2. To discuss about Library as Learning resource

An assessment of the current library resources, including books, journals, digital databases, and other learning materials, was conducted. The availability, accessibility, and adequacy of library facilities, such as study spaces, computers, and seating arrangements, were also reviewed. Based on the assessment, areas for improvement in library resources and services were identified. These may include expanding the collection of books and digital resources, enhancing digital literacy programs, improving infrastructure and facilities, and optimizing library management systems.

#### 3. Discuss on IT infrastructure

The current state of the IT infrastructure was assessed, including hardware, software, networking systems, and security measures. Issues such as outdated equipment, software compatibility issues, network congestion, and cyber security vulnerabilities were identified and discussed. Based on the assessment, priority areas for improvement were identified. These may include upgrading hardware and software, enhancing network bandwidth and reliability, strengthening cyber security measures, and improving user support services.

#### 4. To review actions to be taken on stakeholders feedback

It was decided to implement the action on stakeholders' feedback suggested by the deans of all faculties which was approved on the BOM.



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Date..15/12/2022

## 5. Discuss about Maintenance of campus infrastructure

An assessment of the current state of campus infrastructure, including buildings, facilities, utilities, landscaping, and equipment, was conducted. Issues such as wear and war, structural deficiencies, equipment malfunctions, landscaping neglect, and safety hazards were identified and discussed. Based on the assessment, priority areas for maintenance were identified. These may include repairs to buildings and facilities, upgrades to utilities and equipment. Landscaping improvements, and safety enhancements.

## 6. To conduct FDP on NEP

The primary objective of the FDP is to familiarize faculty members with the key provisions, principles, and implications of the New Education Policy (NEP). Secondary objectives may include exploring strategies for aligning teaching practices, curriculum design, and assessment methods with the goals and objectives of the NEP. The content of the FDP will cover various aspects of the NEP. Including changes in pedagogy, curriculum frameworks, assessment systems, teacher training, and the Integration of vocational education and technology: The FDP will be structured to include lectures, interactive sessions, workshops, case studies, and group discussions to facilitate active engagement and knowledge sharing among participants

## 7. To discuss about Anti Ragging Cell

The meeting focused on discussing the progress and further discussions on Anti-Ragging Cell and its activities. Discussion was there on seriousness and importance of Anti ragging cell that helps to prevent any misbehaviors. Consideration was given to the guidelines and regulations provided by regulatory bodies or statutory authorities regarding the functioning of Anti-Ragging Cells. Various strategies and initiatives for promoting awareness, prevention, and redressed of ragging incidents were deliberated upon, including awareness campaigns, orientation programs, helplines, and counseling services. All students to be aware about Anti ragging cell and its importance. No complaints have been yet recorded at Anti ragging Cell.

  
Director (IQAC)

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Ref. No.

Date: 15/12/22

## Action taken report

Action taken report on the decisions of the previous meeting 16<sup>th</sup> IQAC Meeting held on 9-5-2022

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	Importance about E content development	Installation of smart board with mike and speaker system for e content development in various faculties of university.
2	Discuss about Mentor mentee execution	Mentor mentee scheme implemented in all faculties of University for Redressal of students related issues
3	Discuss about Slow Learner Advanced Learner	University frequently organized seminars, Gest lecture and educational tours for slow Learners
4	Feedback by stakeholders	The feedback which was got from all stakeholders like Industry Experts, Alumni. Parents and academic peers was analyzed and reported.

  
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Ref. No.

Date... 05/04/23 .....

## IQAC MEETING CIRCULAR

This is to inform all the members of the University IQAC committee that 18th meeting will be scheduled on Date 10-04-2023 at 10:00 AM to discuss the following points.

Your presence and active participation in this meeting are crucial as we strive to maintain and enhance the quality of education and services provided by our University. Please come prepared to contribute your insights and suggestions for the continuous improvement of our university.

**Date:** 10-04-2023  
**Venue:** Conference Room  
**Time:** 10:00 am onwards

### Meeting Agenda: -

The agenda of meeting will be as follows:

1. Approval of the Minutes of Previous Meeting No 17th & ATR
2. Introduction and/or Revision in programs and courses
3. Academics and Administrative activities
4. Discussion on stakeholders feedback
5. Academic Audit and green audit
6. Annual Reports
7. Updates on ERP

### Copy to:

1. P.S to the Hon'ble Chairperson / Vice-Chairperson
2. P.S to the Hon'ble President
3. P.S to the Hon'ble Executive Director
4. All the Deans/Principals of Constituent Faculties/ Colleges of TU
5. Committee Members.....
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Ref. No.

Date..12/04/22.....

## Minutes of IQAC Meeting

The meeting started on a welcome note by IQAC Director, Dr. Rajender Kumar Godara followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Director proposed to conduct the IQAC meeting Three times in an academic year.

The Chairperson Prof. (Dr.) M.M. Saxena requested all the members for open house discussion on academic excellence.

**In the meeting the followings issues were discussed and resolved:**

**1. To confirm the minutes of the IQAC meeting No. 17 held on 15-12-2022**

**Resolution-**The minutes of the meeting No.17 was read by the IQAC Coordinator. The Action Taken Report was also submitted by the Coordinator. The Vice Chancellor welcomed the gathering.

To discuss about Library as learning resource

**2. Introduction and/or Revision in programs and courses**

**Resolution-** Dr. Rajender Godara explained that based on various factors such as feedback from stake holders, analysis of CO-PO attainment and latest trends as per the need of local - Regional - national - global needs, the syllabus are revised periodically.

Curriculum Development Committee drafts the syllabus as well as the revision in the Syllabus and passes to BOS and then to Academic council for approval.

**3. Academics and Administrative activities**

All the Principals, Deans and Directors of schools/departments/ Centers should start involving the Alumni in various academic and non-academic activities.

Upcoming semester Academic calendar is in progress, All the Principals, Deans and Directors of Faculties/departments/ Centers should provide inputs to enrich the Academic and Administrative activities.

**4. Discussion on stakeholders feedback**

Stakeholders' feedback shall be initiated on first week of May for the year 2022-23.

**5. Academic Audit and green audit**

Regular audits will be conducted by the centralized team, Dean/Principal/Head, Academic Quality Auditors cum Mentors in different formats at regular time intervals to maintain academic quality.

Based on the discussion with the management, It was approved that Green audit shall be conducted for the university

**6. To discuss about Annual Reports:**

To compile and synthesize key data, accomplishments, and milestones achieved by the institution over the past year across various departments, programs, and initiatives. To





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Date: 10/04/2023

provide stakeholders with an overview of the institution's financial performance, budget allocation, and resource utilization, including revenues expenditures, and fundraising efforts. To demonstrate alignment with strategic goals, mission, and vision statements and highlight progress towards institutional priorities, accreditation standards, and performance benchmarks. Appointment of a dedicated task force or committee responsible for overseeing The preparation and production of the annual report, including representatives from communications, marketing, finance, academic affairs, and development Development of a comprehensive timeline and work plan outlining key milestones. Deadlines, and deliverables for the annual report production process, including data collection, writing, editing, design, and printing/distribution.

## 7. Updates on ERP

The Director IQAC informed the members that new academic modules in ERP has been developed and is in testing phase and it will be rolled out in a month or two.

The details in ERP will comprise of necessary attachments too and so in the future, can be incorporated to the website too.

  
Director (IQAC)



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Ref. No.

Date: 10/14/23

## Action taken report

Action taken report on the decisions of the previous meeting 17<sup>th</sup> IQAC Meeting held on 15-12-2022

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	To discuss about Library as learning resource	Libraries of various faculties of University updated periodically with latest addition of books and journals.
2	Discuss on IT infrastructure	Based on the assessment, priority areas for improvement were identified. These may include upgrading hardware and software, enhancing network bandwidth and reliability, strengthening cyber security measures, and improving user support services.
3	Discuss about Maintenance of campus infrastructure	Based on the assessment, priority areas for maintenance were identified. These may include repairs to buildings and facilities, upgrades to utilities and equipment. Landscaping improvements, and safety
4	To conduct FDP on NEP	Faculty development program organized by faculty of education.
5	To discuss about anti ragging cell	It was discussed that Anti-ragging measures are being followed. There has been No incidence of Ragging at Tantia University.

  
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