



TANTIA UNIVERSITY

Hanumangarh Road Near RIICO Bus Stand,
Sri Ganganagar (Rajasthan)-335002

CONSULTANCY POLICY

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Tantia University operates as a socially responsible educational institution, aiming to harness the talents of both faculty and students to benefit the economy and society. The University actively supports external engagements that foster the transfer of knowledge and technology, contributing to economic and social impact. Such engagements are often categorized as "consulting" activities, which involve the transfer of knowledge and expertise to external organizations for both financial and non-financial gain. This includes activities such as offering training programs. Consulting is typically short-term, adding additional responsibilities to faculty rather than requiring new hires. Faculty members who wish to engage in consulting must seek written approval from the Registrar, though approval is not guaranteed. The Registrar will assess various factors, such as how the consulting aligns with the faculty member's duties, potential conflicts of interest, and the use of university resources. Faculty are required to keep records of their consulting activities, and Tantia University reserves the right to modify its regulations at any time.

The University provides a research-focused environment for both students and faculty, recognizing the importance of faculty engaging in consultancy for external organizations. This serves as a key way for knowledge to flow between the University and external entities, fostering productive relationships. Consultancy typically has the following characteristics:

- Faculty members apply their professional expertise to external clients, often for financial compensation.
- The work may produce outcomes that are owned by the client.

- It is usually short-term, uses minimal university resources, and adds to the existing responsibilities of faculty rather than involving new staff hires.

Procedure for Consultancy Work:

- The Principal Investigator (PI) must submit a proposal outlining key issues and methods to the Registrar for approval.
- The PI, and any co-PIs involved, are responsible for the project deliverables, with support from the institution.
- The PI manages the project budget, covering costs like equipment, manpower, travel, and contingencies.
- All consultancy payments should be made to the Registrar, and the PI must submit financial reports annually, which are subject to approval by the Finance Officer.
- A final report should be submitted to both the funding agency and the Registrar.
- Outstation travel for consultancy requires prior approval from the Dean, Director, or Department Head, as well as the Registrar.
- Consultancy assignments should not interfere with the faculty's ongoing academic or research work.

Eligibility:

Faculty members, Research Scientists, and employees of Tantia University are eligible to undertake consultancy assignments, with the designated PI

responsible for project execution.

Consultancy Fee Distribution:

Categories	Type	Principal Consultant & Team	Concerned & Department	Tantia University
Category 1	Individual Consultancy	80%	10%	10%
Category 2	Institutional Consultancy	60%	20%	20%
Category 3	Department Consultancy	60%	20%	20%
Category 4	Testing, Calibration, & Analysis	30%	40%	20%

Conflict of Interest:

Faculty members must ensure that their consultancy work:

- Does not create a conflict with their regular university responsibilities.
- Remains a secondary focus, not interfering with core research duties.